

# What Inspections Should I Request?

This list is inclusive of all types of new construction and may or may not pertain to you. If you are not sure, please call us.

1. Temporary Power
2. Underground Plumbing
3. Footing/Foundation
4. Rough Plumbing
5. Rough Electrical
6. Rough HVAC
7. Nailing and Strapping
8. Framing
9. Insulation
10. Final Plumbing
11. Final Electrical
12. Final HVAC
13. Permanent Power
14. Final Inspection - Certificate of Occupancy

PRIOR TO BEING ISSUED A CERTIFICATE OF OCCUPANCY, A TERMITICIDE REPORT, FINAL SCDES APPROVAL, AND FINAL SUBCONTRACTOR LIST MUST BE SUBMITTED.

It is the responsibility of the applicant or contractor to call to schedule inspections. Inspections will be completed on Tuesdays and Thursdays.

You may call 803-914-2127 or email the permit technician to schedule.

Inspections can be scheduled the day before by 4 PM.

## When can I begin construction?

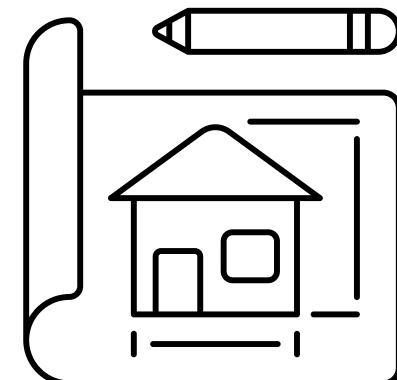
You may begin construction on your home once the permit has been issued and your set of plans have been returned. If there are deferred items to be submitted later, that part of the building inspection will not be done until those items are submitted. The building permit and your set of plans must be displayed at the site or housed in the site workbox.

You must have a container on site for waste materials. They may not be placed on the ground.

There must also be sanitary facilities on site.

# Building a New Home

## Hampton County Building Department



Congratulations! Building a new home is an exciting and intimidating adventure. In order to enjoy your new home for many years to come, it is imperative that you utilize your County Building Department to ensure that your home is built according to code.

**B.T. Deloach Building**  
**201 Jackson Ave West**  
**Hampton SC 29924**  
**Phone: 803-914-2127**  
**Monday - Friday: 8AM - 5PM**

## How much will my permit cost?

The cost of your building permit is based on the square footage of your living space, garages, and porches.

The permit fee is calculated using the fee schedule, inspired by the International Building Code .

The initial cost of your permit will be based on information given to the permit tech at the time of application. All fees will be due before permit issuance. The cost may be recalculated during the plan review stage.



## What do I need in order to apply for my permit?

1. Two sets of drawings. One digital copy and one hard copy.
2. A site plan of your property showing your property lines, current conditions, and proposed conditions. This **MUST** be drawn to scale.
3. A recorded copy of the plat.
4. If being built in town, a letter from the town must be submitted stating that water and sewer will be supplied by the town.
5. A Permit to Construct **MUST** be obtained from SCDES for new septic systems. If you have an existing septic system, you must have a letter by a licensed septic installer stating the existing system is operational.
6. If you are not a licensed contractor and plan to build your own home, you will need to sign an Owner/Builder form. This form must be notarized and recorded with the County Clerk of Court.
7. If building on an undeveloped lot and the lot is on a paved road, you will need an encroachment permit from the SCDOT for your driveway.

If there are any questions during plan review, we will contact you. When plan review is completed, the plans will be stamped and returned to you with comments if needed. The digital copy will be kept with your permit file. You must keep the hard copy on the work site.



## When can I move into my new home?

After your home has gone through all of the required inspections and have presented a final SCDES report along with a termiticide report, you will be issued a Certificate of Occupancy. After you receive your copy of the final inspection indicating approval to occupy the home, you may then move in. After this inspection, you may come to the Building Department to pick up your Certificate of Occupancy or it can be emailed to you shortly afterwards.