

What Inspections Should I Request?

This list is inclusive of all types of new construction and may or may not pertain to you. If you are not sure, please call us.

1. Temporary Power
2. Underground Plumbing
3. Footing/Foundation
4. Rough Plumbing
5. Rough Electrical
6. Rough HVAC
7. Nailing and Strapping
8. Framing
9. Insulation
10. Final Plumbing
11. Final Electrical
12. Final HVAC
13. Permanent Power
14. Final Inspection - Certificate of Occupancy

PRIOR TO BEING ISSUED A CERTIFICATE OF OCCUPANCY, A TERMITICIDE REPORT, FINAL SCDES APPROVAL, AND FINAL SUBCONTRACTOR LIST MUST BE SUBMITTED.

It is the responsibility of the applicant or contractor to call to schedule inspections. Inspections will be completed on Tuesdays and Thursdays.

You may call 803-914-2127 or email the permit technician to schedule.

Inspections can be scheduled the day before by 4 PM.

When can I begin construction?

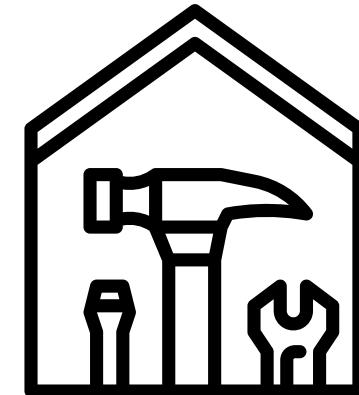
You may begin construction on your home once the permit has been issued and your set of plans have been returned. If there are deferred items to be submitted later, that part of the building inspection will not be done until those items are submitted. The building permit and your set of plans must be displayed at the site or housed in the site work-box.

You must have a container on site for waste materials. They may not be placed on the ground.

There must also be sanitary facilities on site.

Building Additions/Porches To Your Home

Hampton County Building Department



When adding a new room or porch to your home or enlarging an existing one, you are required by law to purchase a building permit. Utilizing the Building Department's professionals is an effective way to ensure your project is built according to code.

**B.T. Deloach Building 201
Jackson Ave West Hampton
SC 29924 Phone:
803-914-2127 Monday -
Friday: 8AM - 5PM**

How much will my permit cost?

The cost of your building permit is based on the value of your project. This will be determined by the cost of materials and labor, even if the owner builds it. If the owner is building it himself, we will double the cost of materials to determine the value.

The permit is calculated using the International Building Code Calculations.

The initial cost of your permit will be based on information given to the permit tech at the time of application. This cost may be recalculated after the plans are examined by the Plans Examiner.



What do I need in order to apply for my permit?

1. Two sets of drawings. One digital copy and one hard copy.
2. A site plan of your property showing your property lines, current conditions, and proposed conditions. This MUST be drawn to scale.
3. If you are not a licensed contractor and plan to build your own home, you will need to sign an Owner/Builder form. This form must be notarized and recorded with the County Clerk of Court.

If there are any questions during plan review, we will contact you. When plan review is completed, the plans will be stamped and returned to you with comments if needed. The digital copy will be kept with your permit file. You must keep the hard copy on the work site.



When can I use my new addition?

You may begin using your new addition once you have received a copy of the final inspection, authorizing use. Depending on the project, this may include an updated Certificate of Occupancy (Referred to as a CO.). This can be picked up at the Building Department or it will be promptly mailed. Some additions, including porches and decks, do not require a CO. If you are not sure of which is needed, please contact us.

The Building Department will keep the drawings for your project for one year after completion. You may have them back after the one-year period. If you do not arrange to pick them up, they will be recycled.