

## Mobile Home purchased within the County and moving onto another lot within the County

Items needed to obtain your permit:

1. Tax verification form showing all taxes are paid
2. Bill of sale or title in new owner's name
3. SCDES Permit to Construct (New septic system) or Letter of Operation (Existing septic system) for SCDES licensed installer. If moving into the town limits, a letter is required from the town stating that the zoning requirements have been met and they will provide water and sewer.
4. A site plan showing all property lines, current conditions, and proposed conditions.
5. If the property is being newly developed, an encroachment permit for your driveway will be required on paved roads only.
6. Property owner's name, address, and phone number
7. Installer's name and SCLLR Contractor License number
8. Electrician's name and SCLLR Contractor License number

The fee for this will be \$205.00. This will include the registration for your home and two inspections. If re-inspections are required, there may be an additional \$100.00 fee per inspection.

## Mobile Homes moving into the town limits of Yemassee, Hampton, Varnville, Estill, and Brunson

A placement permit will be issued by the Town. The registration of the mobile home will be completed with the County.

Items needed:

1. Bill of sale or title in the new owner's name
2. A copy of the permit issued by the Town
3. Tax verification form showing all taxes have been paid (*For used mobile homes only*)

The fee for this will be \$5.00

## Mobile Homes moving out of Hampton County

Items needed:

1. Copy of the title or bill of sale
2. Tax verification form showing all taxes have been paid

\*There is no fee for this\*

# Mobile Home Permits

## Hampton County Building Department



If you are moving a mobile home, you are required to obtain the necessary permits. Failure to do so could result in heavy fines. To find out what is needed for your situation, please read this brochure. If you still have questions, please give us a call!

**B.T. Deloach Building**  
**201 Jackson Ave West**  
**Hampton SC 29924**  
**Phone: 803-914-2127**  
**Monday - Friday: 8AM - 5PM**

## New Mobile Home moving into Hampton County

Items needed:

1. Bill of sale or title in new owner's name
2. SCDEX Permit to Construct (New septic system) or Letter of Operation (Existing septic system) from a SCDES Licensed installer. If moving within town limits, a letter from the town is required stating that the zoning requirements have been met and they will provide water and sewer.
3. A site plan showing all property lines, current conditions, and proposed conditions.
4. If the property is being newly developed, an encroachment permit for your driveway will be required on paved roads only.
5. Property owner's name, address, and phone number
6. Installer's name and SCLLR contractor License number
7. Electrician's name and SCLLR Contractor License number

The fee for this is \$205.00. It will cover the registration and two inspections. If there is a need for re-inspection, an additional \$100.00 fee may be applied.

## Used Mobile Home moving into Hampton County

Items needed:

1. Moving permit from the County the mobile home is coming from
2. Bill of sale or title in new owner's name
3. SCDES Permit to Construct (New septic system) or Letter of Operation (Existing septic system) from a SCDES Licensed installer. If moving within town limits, a letter from the town is required stating that the zoning requirements have been met and they will provide water and sewer.
4. A site plan showing all property lines, current conditions, and proposed conditions.
5. If the property is being newly developed, an encroachment permit for your driveway will be required on paved roads only.
6. Property owner's name, address, and phone number
7. Installer's name and SCLLR Contractor License number
8. Electrician's name and SCLLR Contractor License number

The fee for this is \$205.00. It will cover the registration and two inspections. If there is a need for re-inspection, an additional \$100.00 fee may be applied.

## Used Mobile Home staying on the same lot with a new owner

Items needed:

1. Bill of sale or title in new owner's name
2. Tax verification form showing all taxes are paid

The fee for this is \$5.00. A registration decal will be issued

## Order of Inspections

Set Up Inspection:

- Mobile home tie down
- Moisture barrier under home
- Pier installed
- Drain line installed under home

Final Inspection:

- Decks installed
- Skirting installed
- Inspection of service pole
- Address numbers
- Well cover installed
- HVAC unit installed
- Septic connected with clean outs

**POWER WILL NOT BE  
RELEASED UNTIL ALL  
REQUIREMENTS HAVE  
PASSED INSPECTION**